

# Getting your HCCS email from google using POP



## Introduction

There are three ways to get your email at the Hunter College Campus Schools.

1. Directly checking (via the web or a novell groupwise client)
2. Forward your email from HCCS to another email account
3. Configure your email client to “fetch” email from HCCS using POP.

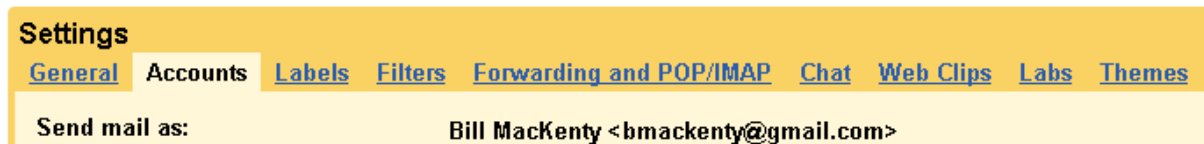
This HOWTO is concerned with assisting you for #3, configuring gmail to fetch email from HCCS using POP.

## HOWTO

1. Open gmail, [www.gmail.com](http://www.gmail.com), and click on settings, in the upper-right corner.

[bmackenty@gmail.com](#) |  | [Settings](#) | [Older version](#) | [Help](#) | [Sign out](#)

2. Click on settings, in the upper-right corner, and click on accounts



3. Click on the Add a mail account you own

**Get mail from other accounts:**  
(Download mail using POP3)  
[Learn more](#)

[Add a mail account you own](#)

4. Type your HCCS email address, and click next step

**Add a mail account you own**

**Enter the email address of the account to get mail from**  
(Note: You may add 5 more of your accounts)

Email address:

5. Fill out your password and make sure all the option boxes are **not** checked.

**Add a mail account you own**

**Enter the mail settings for z2011123@hccs.hunter.cuny.edu.** [Learn more](#)

Email address: **z2011123@hccs.hunter.cuny.edu**

Username:

Password:

POP Server:  Port:

Leave a copy of retrieved message on the server. [Learn more](#)

Always use a secure connection (SSL) when retrieving mail.  
[Learn more](#)

Label incoming messages:

Archive incoming messages (Skip the Inbox)

6. Click Add account



Your email will be checked every 10 minutes and sent to your gmail account.